

## **Red Oak ISD Student Health Advisory Committee Meeting Minutes**

Date: 10/8/24

### **SHAC Members Present**

Sue Brown- District Nurse  
Deb Harner- SHAC Coordinator  
Victoria Ybarra- Food Services  
John Knight- School Board  
Dr. Piatini- Community  
Michelle Simien- Parent- Shields & Middle School  
Shelsey Wood- Parent  
Erica Edwards- Parent  
Angela Fitzgerald- District Counseling Services  
Cassie Street- Parent & Community

Agenda:

1. WELCOME
2. CALL TO ORDER
3. SHAC information

Deb Harner explained the SHAC's purpose.

#### 4. Election of officers

- The roles and duties of each position were described and discussed. It was further clarified that the roles must be filled by individuals who are not ISD employees.
- President
  - Shelsey Wood was nominated to be SHAC President. A vote was taken and all present approved.
- Vice President
  - Michelle Simien was nominated to be SHAC Vice President. A vote was taken and all present approved.
- Secretary
  - Cassie Street was nominated to be SHAC secretary. A vote was taken and all present approved.

#### 5. Set meeting dates:

- Meeting dates for the year were discussed. The following dates were proposed and approved:
  - November 12, 2024
  - February 11, 2025
  - March 4, 2025

#### 6. New Business

- By law Review-
  - It was discussed that it was time to review the SHAC bylaws. Due to not having a quorum, it was decided that the bylaws would be emailed out to SHAC members and discussed at the next meeting.
- Sue Brown stated at the next meeting the Just Say Yes Program would need to be reviewed. She requested that the committee hear from the Just Say Yes Program regarding program overview and review the completion numbers and make a recommendation.
- Due to issues with the Zoom time limit, the meeting adjourned and then was restarted. Upon the restart of the meeting, Shelsey inquired about the scope and responsibilities of SHAC. Deb Harner and Sue Brown further explained that the SHAC reviews curriculum and programs related to health topics for the district.

#### 7. Old Business

#### 8. Adjourn

- The meeting officially adjourned at 6:58pm